

ENVIRONMENTAL POLICY

Our workplace:

- 1.0 We endeavour to provide a quality service in a manner that ensures a safe and healthy workplace for our employees and visitors; and minimises our potential impact on the environment. We will operate in compliance with all relevant environmental legislation and will strive to use pollution prevention and environmental best practices in all we do.

We are committed to:

- 1.1 considering the environmental impact of our decision making
- 1.2 promoting environmental awareness among our employees and encouraging them to work in an environmentally responsible manner
- 1.3 reducing waste and recycling where possible
- 1.4 ensuring responsible disposal of remaining unavoidable waste
- 1.5 promoting efficient use of space heating/lighting, equipment, materials and resources including water, electricity, raw materials and other resources, particularly those that are non-renewable
- 1.6 purchasing and using environmentally responsible products
- 1.7 including energy efficiency as one of the selection criteria when purchasing new equipment
- 1.8 using renewable energy and low carbon fuels where feasible technically and economically
- 1.9 avoiding unnecessary use of hazardous materials and products, seeking substitutions when feasible, and taking all reasonable steps to protect human health and the environment when such materials must be used, stored and disposed of
- 1.10 where required by legislation or where significant health, safety or environmental hazards exist, developing and maintaining appropriate emergency response programmes
- 1.11 communicating our environmental commitment to clients, customers and the public and encouraging them to support it
- 1.12 striving to continually improve our environmental performance and minimising the social impact and damage of activities by periodically reviewing our environmental policy in the light of our current and planned future activities
- 1.13 minimising single occupancy car use through car sharing and the use of public transport wherever it is possible and effective to do so.

Our designs:

2.0 We recognise that the products of our designs will have far more environmental impact than our own operations. We will endeavour to exercise our professional skills in such a way as to minimise environmental impact in so far as this is possible within the instructions received from our clients.

We are committed to:

- 2.1 integrating the consideration of environmental concerns
- 2.2 raising the awareness of clients about sustainability and environmental protection, and helping the members of the design team develop a shared vision of environmental aspirations
- 2.3 ensuring as far as possible that building projects are supported by a travel plan that promotes sustainable travel choices
- 2.4 assessing sites for their ecological value and microclimate, and ensuring buildings make best use of the natural features of the site including sun, wind and landscape
- 2.5 ascertaining the potential for local power generation from renewable energy sources locally or on site
- 2.6 ensuring that biodiversity is protected or enhanced
- 2.7 making best use of orientation and shape to reduce the need for artificial forms of conditioning
- 2.8 minimising the emissions of greenhouse gases caused by the building in its lifetime so as to mitigate against climate change
- 2.9 designing buildings and repairs to buildings to take into account climate changes
- 2.10 encouraging contractors to minimise the waste of construction materials through over ordering, poor storage and wasteful practices
- 2.11 specifying materials and components with the optimum balance between environmental impact and performance in use
- 2.12 promoting low CO₂ emissions in building services in use as is practical
- 2.13 promoting building services that are inherently efficient
- 2.14 ensuring that buildings are commissioned fully before handover, and that full operating and maintenance manuals are provided
- 2.15 using experience gained and user feedback received following project completion to improve design, material selection, site processes etc. to minimise environmental impact of future projects.

Name MA BALKHAM

Signature MA BALKHAM

Position DIRECTOR

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